

Date:	October 6th, 2021	Place:	Fælledvej 12, Copenhagen
	Draft Board Meeting Minutes		
Present	From the Board: Andreas Dybkjær Andersson, Birgitte Paludan, Dines Justesen, Flemming Hansen, Karen Jørgensen, Sine Jensen (agenda 4-10), Sofie Lippert, Steen Folke and Stine Krøijer.		
	Alternate: Mette Roerup Others: Marie Uldall Thomsen (Parliamentary Audit) From the Secretariat: Julie Koch, Sisse Egeberg and Tim Whyte		
Apologies	Andrea Holst-Mjöbäck, Erik Vithner and Mette Winding Top		
	Minute –Taker: Sisse Egeberg		
	The meeting was conducted in Danish		

Agenda

01. **Welcome and approval of the agenda**
02. **Approval of minutes and matters arising from the Board Meetings on June 5th and September 19th 2021**
03. **News from AADK and AAI**
04. **Rolling political plan 2021 – 2022**
05. **AADK Board 2021 – 2022**
06. **Action Days and Council meeting 2021**
07. **FRAC**
08. **AADK external political representations**
09. **AAI Updates - Assembly 2021 and mandate**
10. **AOB**

01. Welcome and approval of the agenda

Stine welcomed the Board members to the Board meeting.

The agenda was approved without comments.

02. Approval of minutes and matters arising from the Board Meetings on June 5th and September 19th 2021

The minutes from the Board meetings on June 5th and September 19th, 2021 were approved without comments.

03. News from AADK and AAI

News from AADK

Everybody is generally very busy at the moment, among other things due to the work with the application for a new Strategic Partnership Agreement with Danida (SPAII). Also, realization of of all the events, etc. that were postponed due to Corona. In addition, planned campaign tracks in relation to the upcoming local elections with a focus on Anti-discrimination and climate justice.

Prior to the Board meeting, the Board had for the first time received an overview of political results and media coverage, respectively. At the meeting, feedback was given on the format. There was general satisfaction with the overview of the press and political results. It was suggested that some of the results might be displayed on the website.

It was also announced that Operations Director Jonas Giersing will resign in mid-November. Job posting on the way.

News regarding AAI will be communicated in relation to agenda 09.

04. Rolling political plan 2021 – 2022

Prior to the meeting, the Board members had received an overview of the status and plans regarding the objectives of the rolling political plan 2021-2022.

At the meeting, the board members had a roundtable regarding competencies and interests in relation to the various objectives of the rolling policy plan.

There will be significant focus on the new strategy during this Board period. All Board meetings will to a certain extent relate to the new strategy until the new strategy is tentatively approved by the Board at the board meeting in March 2022. The strategy is the main focus at the upcoming Board retreat, where a context analysis will be performed and also the Council and Membership day will focus on the new strategy.

It was decided to establish the following two committees under the Board during this period:

FRAC:

Participants from the Board: Dines Justesen (chair of FRAC) and Sine Jensen.

In addition, an e-mail has been sent to the Council regarding solicitation of new members for FRAC. Furthermore, the recruitment of an external member is planned.

International Committee:

From the Board: Steen Folke (chair of the International Committee), Andrea Holst-Mjöbäck and Stine Krøijer (international representative in ActionAid) and Flemming Hansen.

It was decided not to recruit new members from the Council to the International Committee this periode. Thus, it Clark Pratt and Julia Raavad from the Council will continue to be members of the international committee, if they wish. Steen Folke will contact Julia and Clark. In the next periode, Council members will again have the opportunity to register as candidates for the International Committee.

Furthermore, Stine briefly presented the draft Board and Council meetings 2021-2022. The draft meeting plan was approved by the Board.

05. AADK Board 2021 – 2022

The focus regarding Agenda 05 is on how the Board specifically wants to operate during this period.

Prior to the meeting, the Board had received a draft Governance Manual for 2021-2022. The Governance Manual has been corrected in relation to visions and dogmas for Strengthened association democracy and engagement, and it has been checked that there are similarities between practice and the manual. However, further rewriting is recommended for the next period.

There was a question from Parliamentary Audit regarding possibilities in relation to potential increase in the number of members of Parliamentary Audit. This will require an amendment to the articles of association.

The Governance Manual was approved by the Board.

Furthermore, the importance of having sufficient time for the more in-depth discussions in relation to the new strategy and to run the usual formalities efficiently without requiring too much time was emphasized.

06. Action Days and Council meeting 2021

At the Board meeting, Board members had a roundtable sharing their reflections in relation to the new concept Action Days / Council meeting.

There was general great satisfaction with the new concept and agreement that an Action Days / Council meeting will be conducted again next year.

Several mentioned the need to renew the format for the adoption of a rolling political plan at the Council meeting.

It was further mentioned that more activist runed activities should be strived for, that it is also important that more people from the Secretariat participate at Action Days and that sufficient resources are set aside for the event. In addition, more focus should be placed upon the action-oriented. Something must be done to ensure that there is not such an unequal distribution of participants on the tracks and on the different days and there must be clarity about choices and procedures in relation to language (Danish / English).

Finally, the Board gave their thanks to the Action Days planning group.

07. FRAC

Prior to the meeting, the Board had received a draft of new Terms of Reference for the Finance, Risk and Audit Committee (FRAC) in ActionAid Denmark. The key update is, that risk management is now included.

The draft Terms of Reference for FRAC was approved.

The Board had also received a draft Risk Management Policy prior to the meeting. In relation to the draft Risk Management Policy, concern was expressed as to whether it is appropriate to spend such a large number of resources on the internal processes. This also seen in the light of the ongoing debureaucratisation of the Global Secretariat in Action Aid.

It was decided that the draft Risk Management Policy should be reviewed with a focus on reducing the workload on internal processes. Furthermore, the term of "Corporate governance" should be deleted. Revised draft Risk Management Policy must be submitted to FRAC and used during this board year.

08. AADK external political representations

Prior to the meeting the Board has received an overview of AADK external political representations. At the meeting, the Board divided the representations among themselves as follows:

Danish Refugee Council - Steen Folke and Mette Roerup continue.

FN-Forbundet - Erik Vithner takes over for Andrea Holst-Mjööbäck due to maternity leave.

Council for International Conflict Resolution (RIKO) - Flemming Hansen continues.

Human Rights Council - Khaterah Parwani will continue if she so wishes. Stine contacts Khaterah regarding this. Andreas Dybkjær-Andersson is backup for Khaterah.

Copenhagen Open High Schools (Københavns åbne gymnasium) - Rasmus Kjær Slot will continue next year. Relevant AADK initiatives such as Verdensklasse are made aware of our representation in Copenhagen Open High Schools with a purpose to promote AADK agendas.

ActionAid International representation - it is expected that Steen Folke and Stine Krøijer will share the representation at the upcoming General Assembly in ActionAid International. Furthermore, Andreas Dybkjær-Andersson also follows ActionAid International closely.

09. AAI Updates - Assembly 2021 and mandate

Stine Krøijer and Steen Folke provided an update on the current situation in ActionAid International.

There is currently a key discussion regarding the development of ActionAid including the future of the Global Secretariat. Denmark, together with a number of other ActionAid countries, has made an alternative proposal for a possible future role and function. Ahead of the forthcoming General Assembly in ActionAid International, there is now a document that describes a significant cut of the Global Secretariat but maintains that ActionAid must continue to be a federation. Possibly also new role / position for Federation Leadership Team (FLT). However, there is uncertainty about the implementation and the real opportunity for global campaigning in the future. In relation to the implementation of the document, there are also challenges, and AADK has made it clear that we do not yet know the scope of our upcoming new Strategic Partnership Agreement with Danida.

It was decided that there should be some flexibility in the representation and that Stine and Steen should not have a restricted mandate. If the document is supported by AADK, concerns and reservations must be expressed in relation to the financing.

In addition, at the forthcoming General Assembly in ActionAid International, a new Chair of International Board must also be elected. Stine has participated in the recruitment process, including interviews with potential candidates. Furthermore, Steen Folke is running for election to the International Board as a board member.

10. AOB

Declaration of Conflict of interest was handed out to the Board. The document must be signed by Board members and returned to Sisse at sie@ms.dk

The meeting closed at 18:35

Adopted during the Board Meeting October 6th, 2021.