

<b>Date</b>	23rd February 2023 16-20.30	<b>Place</b>	Humanity Room, Fælledvej 12, 2200 Cph N
	<b>Draft Board Meeting Minutes</b>		
<b>Present</b>	<p><b>From the Board:</b> Haifaa Awad (Chairwoman), Dines Justesen (Vice-chairman), Erik Vithner, Birgitte Paludan, Andrea Holst-Mjööbäck, Sine Jensen, Andreas Dybkjær-Andersson, Sofie Lippert, Stine Krøijer, Mette Roerup, Steen Folke, Clark Mills Pratt (supp.)</p> <p><b>From the Secretariat:</b> Tim Whyte (Secretary General) &amp; Kamilla Lindgren (Leadership &amp; Governance Coordinator - note taker). Item 3: Anne Louise Carstens – Head of MOVE &amp; Sara Brandt – Chief Policy Advisor Item 4: Maja Gregersen – Head of Campaigns, Communications &amp; Policy, Sureka Parfitt-Murray – Campaign Coordinator, &amp; Stine Thuge – Head of National Youth Programme Item 7: Pierre Vernet – Head of Operational Compliance &amp; Systems</p> <p><b>From Parliamentary Audit:</b> Nina Raaschou, Per Krogager Andersen og Anders Hamming</p> <p><b>Others:</b> Stine, Zeynep &amp; Andrew (Online - Volunteers from Aarhus interested in the work of the Board)</p>		
<b>Apologies</b>	Lea Simonsen		

Agenda	Subject	Status	Appendix	Minutes	Responsible for content on item:
1.	<b>Welcome and approval of the agenda</b>	Decision	01	The Board approved the agenda and timetable for the meeting. Afterwards there was a round of introduction and a welcome to the volunteers online from Aarhus.	Haifaa Awad
2.	<b>Approval of minutes and matters arising</b>	Information & decision	02	The Board approved the minutes from the Board meeting 15 <sup>th</sup> Dec 2022	Dines Justesen
3.	<b>Strategic Discussion: Social Movements</b>	Discussion	03 04 05 06	Anne Louise Carstens, Head of MOVE, and Sara Brandt, Chief Policy Advisor (who co-lead the signature project on social movements) facilitated this agenda item.  MOVE - The Global Center for Youth Activism and Social Movements - leads AADK's support to social movements globally. They develop and manage digital training programs, develop resources, and support action-research and communication around social movements. The MOVE team is a	Anne Louise Carstens – Head of MOVE & Sara Brandt – Chief Policy Advisor

			<p>part of International Cluster in AADK, but the Global Center is co-managed with ActionAid India, ActionAid Nigeria and TCDC.</p> <p>The session presented the main strategic developments and plans of the work with and support of social movements, incl. the content of the new 'signature project' focusing on social movements (appendix 05), within which the Board will hear more about the Copenhagen People Power Conference in October 2023 (appendix 06). Prior to the meeting the Board had also received two background documents on MOVE. The Board was invited to reflect on the framing of the signature project and on the general plans for MOVE in relation to AADK's overall strategic objectives.</p> <p>Slides from the presentation is attached to the Minutes as "Minutes attachment 01".</p> <p>Afterwards there was a round of comments and Q&amp;A. Around the table the Board members were impressed with the work of social movements, and they congratulated the staff members on the great results. The Q&amp;A after the presentation included the following questions and answers:</p> <p>Q: How MOVE chooses the social movements they work with.</p> <p>A: The movements that MS work with are from our network of expanded partners within the ActionAid federation network. One thing that is also very important is that the values and theory of change of the social movements relates with ActionAid values. Local ActionAid offices have very good partners and network that we can work within.</p> <p>Q: How do you involve volunteers from Denmark in your work?</p> <p>A: We want Danish volunteers and movements to learn from others, and also inspire other globally. The Copenhagen People Power Forum is a good place to start. MOVE is not really working with Danish volunteers in the same way they do in the café or for campaigns etc. but the Signature Project, which just started in January, there will be a crosscutting link between national and international clusters, which might help involve the Danish volunteers from the network of MS' national programmes.</p> <p>Q: Be attentive to the Social Movement life cycle shown in the slides and aware of the movements that do not follow the cycle. Movements go through actions and learnings – one phase when you are imprisoned or in another way limited could be a reflection phase where you are developing new strategies. It's extremely important to look into that phase: How do you go from the place when you don't become what you were supposed to?</p> <p>A: The comment will be taken into account, and it's a very valuable perspective.</p> <p>Anne Louise promised to share the financial guidelines and the project description for MOVE, which has indicators for the results of the MOVE team to the Board (Minutes attachment 02 &amp; 03).</p>	
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4.	<b>Campaign plans 2023 - 2 of 2: Anti-Discrimination &amp; Active Citizenship</b>	Presentation & discussion		<p>On this agenda item, Maja Gregersen – Head of Campaigns, Communications &amp; Policy &amp; Sureka Parfitt-Murray – Campaign Coordinator, presented the plans for our campaign track re. Anti-Discrimination &amp; Active Citizenship for the coming year. The Board was invited to comment on the plans.</p> <p>Slides from the presentation is attached to the Minutes as “Minutes attachment 04”.</p> <p>The 2023 campaign will include:</p> <p>Refugee campaign:</p> <ul style="list-style-type: none"> <li>• <b>Conference</b> at Christiansborg in collaboration with the coalition. Theme: short resident permits and the withdrawal of the same (May)</li> <li>• <b>Organizing</b> of Syrian refugees (TBC)</li> <li>• <b>Alliance</b> with Amnesty, DRC, etc. will continue.</li> <li>• Solidarity <b>volunteer group</b> to be formed for conducting events etc. (March)</li> <li>• <b>Communications/Fundraising</b>, among others:             <ol style="list-style-type: none"> <li>1) Cases: new with businesses &amp; the ‘normal’ non-permanent resident cases will continue, to pressure government on the new government foundation (running)</li> <li>2) 2 movies/mini documentaries on refugee youth (Feb/March)</li> <li>3) Petitions continue (‘Stop Udvisninger’ has 85.000 signatures)</li> </ol> </li> </ul> <p>Co-citizenship campaign:</p> <ul style="list-style-type: none"> <li>• <b>Citizenship campaign</b> in collaboration with NYP (will be launched April)</li> <li>• <b>Coalition ‘Together against racism in DK’</b>: common project/event concerning workplace discrimination (TBC in March)</li> <li>• Follow national and CPH <b>action plans</b> against racism.</li> <li>• <b>Activism and volunteers: gravergruppern and workgroup in Aarhus</b></li> <li>• Focus on <b>majority responsibilities</b> (how to be an ally), handbook/guideline/workshop product.</li> </ul>	<p>Maja Gregersen – Head of Campaigns, Communications &amp; Policy &amp; Sureka Parfitt-Murray – Campaign Coordinator</p> <p>&amp; Stine Thuge – Head of National Youth Programme</p>

				<ul style="list-style-type: none"> <li>• <b>Collaborate with HR on DI in MS (Q3/Q4)</b></li> <li>• <b>Fundraising GF</b></li> </ul> <p>After the presentation, Stine Thuge was asked about her perspective on youth involvement in campaign work: It's important that they feel included in the "machine room" from the beginning in order for them to contribute. Being invited from the beginning makes a huge difference for the young people and gives a power boost. Linking them up with staff from around the organisations enables capacity building of them while they are also a huge contribution to our work. It's key to ask the youth: Which doors do you want us to open? Don't expect and don't prejudge, ask.</p> <p>One Board member encouraged everyone to act up when we see racism in the public. It is the only way we will see a change in behaviour.</p> <p>The chairwoman thanks the team for the great work on Syrian refugees.</p> <p>Maja Gregersen invites Board to always contact her if they have feedback or ideas.</p>	
5.	<b>PA dialogue with Board – presentation of draft report</b>	Discussion	07	<p>Prior to the meeting the Board received Parliamentary Audit's draft report. The PA invited the Board to comment on and consider if something in the report was misunderstood, and to give feedback on points of view and perspectives in the report. In addition, the PA asked the Board to consider two questions that they themselves thought were important but difficult to answer:</p> <ol style="list-style-type: none"> <li>1. Which 'communities of action' can AADK members, including council members, enter and how do they discover the opportunities?</li> <li>2. How are council members prepared to decide on strategies, rolling political plans and economic forecasts?</li> </ol> <p>The chairwoman welcomed the PA.</p> <p>The PA presented their draft report in short. They said that they hadn't had any problem getting information from MS, and that they in general were highly impressed about the work MS do.</p> <p>Please see the report for more details (appendix 07).</p> <p>Comments: The vice-chairman appreciated the method of talking and interviewing the people in the organisation. Reading the report, it matches the process we are actually in with the adoption of the volunteer strategy and Haifaa's strategic goals. But some of the things that differ from the Board's</p>	PA – Nina Raaschou, Anders Hamming & Per Krogager Andersen

				<p>former discussions are the proposals for change. Meaning that we are pointing at similar issues, but it would be interesting to discuss the solutions.</p> <p>One Board member thinks that it's the opposite of democracy if only 3% are voting at the election and only half of the council show up for one annual meeting. We need to find out how to engage the youth.</p> <p>Another one said that mapping the council members from the beginning and having both phone numbers and emails on everyone would make contact a lot easier.</p> <p>One talked about what it means to be a member. Is it about engagement in the organization or the way you pay your membership fee?</p> <p>One pointed out that MS needs member democracy for legitimacy but are we wrong in thinking that the members also need democracy? Or are they fine just paying their fee and letting us do our work. It might not be that important for the members to be a part of the democracy.</p>	
6.	<b>Council Meeting &amp; Election</b>	Discussion & decision		<p>The Governance group presented the priorities for the Council election and the role of the Board in this. The Board was invited to discuss the priorities. Further, a working group for the Council meeting was to be found among the Board members.</p> <p>Stine talked about how to involve the youth we already work with in national context in the Council. We need their voices. We have to rethink the way we do things and break down some traditional structures in order for the young people to find the Council interesting. We can think about mentorship, visual outreach, using other platforms for communication than usual.</p> <p>There was a discussion about language. There might be some international youth that would like everything to be in English and some national youth that would prefer Danish. We need to find a way to include everyone.</p> <p>What Birgitte did today is what each Board member should do: Go out and find the people we need and mentor them into the Council/Board work. Break down the structures.</p> <p>We need to serve some 'carrots': Board education, involve young people with people in this room, let them enter decision making rooms.</p> <p>The governance group wants to be a supporter group for the Board when they mentor the youth.</p> <p>Council Meeting planning group: Haifaa, Dines, Clark, Erik, someone from the Council and Kamilla.</p>	<p>The Governance Group: Haifaa Awad, Dines Justesen, Birgitte Paludan</p> <p>Stine Thuge – Head of National Youth Programme</p>

7.	<b>Compliance – Introduction to the AADK Board</b>	Information & discussion	08 09	By Pierre Vernet, Head of Operational Compliance & Systems, the Board was introduced to AADK’s compliance structures incl. the channels through which to report allegations and suspicions, and to case management procedures. Prior to the meeting, the Board had received the slide deck for the presentation (appendix 08) and AADK Compliance Letter. The Board was asked to fill out and sign appendix 09 which everyone did.	Pierre Vernet – Head of Operational Compliance & Systems
8.	<b>AAI updates</b>	Information & discussion		<p>Tim resented a couple of interesting stories from ActionAid’s work in DK and globally. Afterwards, the Board members had the opportunity to ask clarifying questions and comment.</p> <ul style="list-style-type: none"> <li>- Earthquake response: We worked with funds from last year that worked in exactly that area of Syria. We also got new top-up funding from Danida in 24 hours. Also, we had a very successful petition. Strong response, also in terms of Haifaa in the media. Tim happened to be in Tanzania at the time together with the humanitarian director of AAI. Political approach.</li> <li>- Major win with Danske Bank in January. Huge success with Danske Bank being only the 5<sup>th</sup> bank in the world doing this. They explicitly said it was due to our pressure on this. We are still pushing on the other half, and we bought a stock so we can vote at the GA.</li> <li>- ActionAid Climate Campaign launching 5<sup>th</sup> June.</li> <li>- Global People Power Forum – exciting being there for Tim personally. Online networks were set up to support each other.</li> <li>- ActionAid Nigeria – youth engagement in the election. The Director is also a part of the MOVE network and playing a huge part in this.</li> <li>- We will be reporting to the Board regularly on all the Signature Projects.</li> <li>- Villette is finally opening to the public in March.</li> <li>- The Danida review starts next week. It happens every 4<sup>th</sup> year. The final report will be shared with the Board.</li> </ul> <p>Questions &amp; comments:</p> <ul style="list-style-type: none"> <li>- The chairwoman said she was so impressed when learning about the AA federation. The Bangladesh trip was great also. We should also focus on the humanitarian angle and play into it in our ways – i.e. on the political part like e.g. the Syrian angle last week.</li> <li>- Another board member reminded the rest of the Board to move forward with the representation by the ActionAid in the Board.</li> <li>- Signature Projects – what kind of reporting? <ul style="list-style-type: none"> <li>o It will be a two layered report – on the signature projects, but also a new system on the SPA with interactive dashboards, and also an outcome harvesting based report.</li> </ul> </li> </ul>	Tim Whyte & Haifaa Awad

9.	<b>Potential AADK initiatives for ActionAid International's General Assembly</b>	Discussion	10	<p>The Board had received the slide deck presented by AAI at the Board Retreat in October 2022, which was a brief overview of what is currently at stake in AAI. The Board was to discuss, what should be the AADK initiatives for the AAI General Assembly in June 2023. The discussion was led by Steen Folke &amp; Haifaa Awad.</p> <p>The General Assembly will take place in Kenya on 26<sup>th</sup> &amp; 27<sup>th</sup> June 2023 (AAI recommends governance reps to attend from 22<sup>nd</sup> to 27<sup>th</sup> June)</p> <p>Steen told the Board a bit about the Bangladesh trip in Nov/Dec 22. Also he shared that finding a new secretary general has been a long and thorough process but it looks like the right candidate was finally found [red: on March 6<sup>th</sup> it was announced that Arthur Larok was chosen as the permanent Secretary General for AAI <a href="https://actionaid.org/news/2023/actionaid-international-welcomes-new-secretary-general">https://actionaid.org/news/2023/actionaid-international-welcomes-new-secretary-general</a> Arthur visited the Board retreat in Oct 22].</p> <p>Steen was not sure where specifically we can push things. Everyone knows that AADK play an important role, so we don't need to do something to push that. But if we have things to take forward, ideas are welcome. Finalizing processes are important. Part of the AA crisis was also not being able to make decisions. We could push on consolidating the AA.</p> <p>Clark suggests a video greeting from the volunteers – focusing on why is it important to have a horizontal organisation?</p> <p>Papers are circulated on 24<sup>th</sup> May. A group of Andreas, Erik and Stine could look through the documents and suggests places to play a part.</p> <p>Haifaa suggests how we can play a role in the political aspect of crises, but the GA might not be the best place to take the issue forward. We could instead make an external political statement on the GA – it's just after the launch of the Climate Campaign.</p>	Haifaa Awad & Steen Folke
10.	<b>Draft report on the rolling political plan 2022-2023</b>	Discussion	11	<p>The Board was to discuss the draft report on the Rolling Political plan 2022-2023. The new format introduced in 2022 attempted to encourage to more general and strategic reporting. Thus, the short report will serve as basis for group discussions at the Council meeting. The idea is to have staff members at the Board meeting elaborating on the report and participating in the discussions with the Council.</p> <p>The attached version was the first draft. The final version is to be finalized before 4<sup>th</sup> of May. Questions that the Board was to reflect on:</p> <ul style="list-style-type: none"> <li>- Is the new report format acceptable to the Board?</li> <li>- Are the objectives of the rolling political plan met?</li> <li>- Does the report reflect the priorities of the Board 2022–2023?</li> </ul>	Dines Justesen

				<p>The Chairwoman &amp; Vice-Chairman is to do the final approval of the report on the Rolling Political Plan before it is presented to the Council at the Council meeting.</p> <p>Dines led the discussion.</p> <p>Comments from the Board:</p> <ul style="list-style-type: none"> <li>- It's important to frame the discussions – if this is the first time you see a report on the rolling political plan, what are you looking at and how does it relate to the strategy etc.?</li> <li>- Important to elaborate on the reflections/learning part.</li> <li>- Have an outsider go through it to make sure the language is understandable to non-NGO people.</li> <li>- Add numbers to each bullet so it's easier to refer to them in the discussion.</li> <li>- Consider if it should be in Danish, English or both.</li> <li>- If we haven't reached the targets, it's important to elaborate on how we are or will be working with them.</li> </ul> <p>The Board approved the format if the above-mentioned issues are considered and worked with.</p>	
11.	<b>Draft rolling political plan 2022-2023</b>	Discussion	12	<p>The Board was to discuss and approve the draft Rolling Political Plan 2023-2024.</p> <p>The Chairwoman &amp; Vice-Chairman will do the final approval of the Rolling Political Plan before it is presented to the Council at the Council meeting.</p> <p>The Chairwoman led the discussion.</p> <p>Comments from the Board:</p> <ul style="list-style-type: none"> <li>- Suggestion re. the international programme work and if there's anything to specifically look into.</li> <li>- Clarify that it's not only about the signature projects because the organisational priorities in the end are not a part of a signature.</li> <li>- Add critique of development funds being used for climate financing.</li> <li>- Use words from the strategy to make it more recognizable.</li> <li>- Identify priorities within AAI after launching the global climate campaign.</li> <li>- Remember that the new format was supposed to be a strategic plan and not an action plan – delete some of the very specific targets</li> <li>- Explain the links between the strategy and this document.</li> <li>- Add the HR and council strategy in the organisational priorities: Say it loud that we want to rethink the council's function.</li> <li>- Think about including bullets in the organisational priorities that answers the recommendations of the PA report.</li> </ul>	Haifaa Awad



12.	<b>Any other business</b>			Suggestion regarding an evaluation on 27 <sup>th</sup> April on how it was to attend the Board meeting for new people.  Haifaa encouraged everyone to attend Volunteer Day on Saturday.	Haifaa Awad
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LIST OF APPENDICES	
<b>01</b>	Agenda
<b>02</b>	Draft minutes from last Board meeting
<b>03</b>	2-pager on MOVE - The Global Center for Youth Activism and Social Movements
<b>04</b>	MOVE – Movement Support (SMASH)
<b>05</b>	ToR for the Signature Project on Social Movements
<b>06</b>	Invitation to Copenhagen People Power Conference
<b>07</b>	Draft Report from Parliamentary Audit
<b>08</b>	AADK Compliance Slides
<b>09</b>	Compliance Letter
<b>10</b>	Slides from AAI pres. Board Retreat Oct 22
<b>11</b>	Draft Report on Rolling Political Plan 22-23
<b>12</b>	Draft Rolling Political Plan 23-24