

Date:	September 23th, 2020	Place:	Fælledvej 12, Copenhagen, Lok 21 /digital meeting Teams
	Draft Board Meeting Minutes		
Present	From the Board: Andrea Holst-Mjöbäck, Andreas Dybkjær Andersson, Dines Justesen, Flemming Hansen, Karen Jørgensen, Sine Jensen, Sofie Lippert and Stine Krøijer.		
	Alternate: Mette Roerup		
	Others: Marie Uldall Thomsen Thea Holm Bissø		
	From the Secretariat: Sisse Egeberg and Tim Whyte.		
Apologies	Khaterah Parwani, Mehmet Aksoy, Mette Winding Top and Steen Folke.		
	Minute –Taker: Sisse Egeberg		
	The meeting was conducted in Danish		

Agenda

01. **Welcome and approval of the agenda**
02. **Approval of minutes and matters arising from the Board Meetings on June 24th and September 06th 2020**
03. **News from AADK and AAI**
04. **Rolling political plan 2020 – 2021**
05. **AADK Board 2020 – 2021**
06. **Council Meeting 2020**
07. **Constitution**
08. **AADK external political representations**
09. **AAI Assembly 2020**
10. **AOB**

01. Welcome and approval of the agenda

Stine welcomed the board members to the Board Meeting.

The agenda was approved without comments.

02. Approval of minutes and matters arising from the Board Meetings on June 24th and September 06th 2020

The minutes from the Board Meeting on June 24th were approved without comments.

The minutes from the Board Meeting on September 6th were approved without comments.

03. News from AADK and AAI

Tim gave a brief presentation of the latest news from AADK.

Climate week – despite COVID-19 several exciting activities in both Aarhus and Copenhagen.

Moria campaign – fantastic mobilization, good results on the combination of local activities and digital campaigning

Alternative city walks – Verdensklasse has developed activist guided city walks at Nørrebro.

Internally at Fælledvej - A process has been carried out regarding adaptation of the organization in terms of the Corona situation and the need for localization. The budget process is well underway, and all teams have been good at adjusting.

The Board expressed significant satisfaction with the Moria campaign

Regarding the adaption of the organization regarding corona situation and need for localization, attention was drawn to the need to focus on re-raising the motivation among employees.

04. Rolling political plan 2020 – 2021

Prior to the meeting, the Board had received an overview of the status and plans regarding the four goals in the Rolling political plan 2020-2021.

At the meeting, Stine drew attention to that this year's Rolling political plan is more focused than previous years with four strategic goals/focus points. Tim stressed that it is important for the Secretariat that the Board exhibits the strategic lines regarding where we must be in a year in relation to the four focus points. Stine underlined the strong commitment to steer the association democracy and engagement process to a conclusion, where we need to see real change as well as the expectation of a strategy on climate justice.

The Board members expressed their areas of interest and desire to get involved in relation to the focus point in the Rolling political plan.

Subsequently, there was a discussion of which *sub-committees* are to be formed during this Board period.

We have the Finance and Audit Committee (FAC), and this committee will continue.

Furthermore, the proposal from Steen Folke to form an International committee that can help prepare the Board's strategic discussions in relation to the work in the global south such as the upcoming Strategic Partner Agreement (SPA) process, climate and significant processes in Action Aid International was supported by the Board.

Thus, an International Committee was also established.

In addition, it was decided to create a sub-committee in relation to the goal of Strengthened Association Democracy and Engagement.

In general, in relation to all the committees, the importance of having a Terms of Reference (ToR) with specific purpose for the group was emphasized. It is also important to consider what is being handled within the committees what is being raised at the Board meetings.

The possibilities for Council members to join the groups were also discussed. In relation to the sub-committee on Strengthened Association Democracy and Engagement, it will be possible for Council members to join. The same holds for the International Committee. However, specific competencies are in demand and there is a limited number of participants. Parliamentary Audit must be encouraged to join the sub-committee on Strengthening Association Democracy and Engagement.

The Board members expressed their areas of interest and desire to get involved in relation to the focus point in the Rolling political plan and the committees:

- Andrea Holst-Mjöback – Strengthened Association Democracy & Engagement (+ follow the Internationale work)
- Andreas Dybkjær-Andersson – International Committee
- Dines Justesen – FAC and Strengthened Association Democracy & Engagement
- Flemming Hansen – FAC
- Khaterah Parwani – Resource regarding anti-discrimination and refugees
- Mette Roerup – Contact Group
- Sine Jensen – FAC and Strengthened Association Democracy & Engagement
- Stine Krøijer – International Committee + resource regarding Climate
- Steen Folke – International Committee

Sine Jensen is front person for the sub-committee on Strengthened Association Democracy and Engagement.

A front person for the international committee was not elected, but it was suggested that Steen Folke acts as front person, if he accepts.

FAC members: Anton Baare (Council), Dines Justesen (Board), Flemming Hansen (Board) and Sine Jensen (Board)

FAC Chair: Dines Justesen.

The next meeting in FAC will be held on October 8th, 2020.

Due to the short board year, it was decided not to form sub-groups on climate and discrimination. Both issues are discussions that should be scheduled as thematic discussions as part of the board agenda. The International Committee will address climate justice in relation to new SPA and in relation to the possible joint global campaign in AAI.

05. AADK Board 2020 – 2021

Prior to the meeting, the Board had received a draft Governance Manual 2020-2021.

At the meeting, the board members expressed their hopes and expectations regarding the Board's work in the coming period.

The Board were satisfied with the agenda and the document in relation to the board meetings.

The following were mentioned in relation to the Board's working method in the coming period:

- Sufficient time for the agenda items must be strived for
- Longer strategic discussions at board meetings
- Management and relevant employees should attend the meetings.
- More use of short sum exercises during board meetings
- Board meeting should occasionally be held on other locations - eg board meeting in Aarhus.
- Online meetings will be conducted.
- Abbreviation list - or just write so everyone can understand it

There is no need for an introductory day for new board members this year.

In addition, it was agreed to transform this year's Board retreat into a one-day event held on Fælledvej due to the Corona situation. The main theme for the day of the Board will be Danish development assistance. The Board's day will be held on either 24th or 25th October 2020.

The draft Governance Manual 2020-2021 will be updated in accordance with comments from Dines Justesen and subsequently sent to the council members for information.

With the corrections from Dines, the Governance Manual was adopted by the Board.

06. Council Meeting 2020

Prior to the meeting, the Board had received a report on the evaluation of the Council meeting.

It is generally a very positive evaluation report.

The digital meeting has been well received - most people would rather meet face to face, but now that this is not possible, the digital meeting is okay.

In the future, we will be able to handle large parts of the technical set up at the digital meeting ourselves.

Preferably more breakout sessions/workshops at the next meeting and also good if the discussion questions can be sent out in advance.

The draft minutes Council meeting 2020 was approved without comments.

07. Constitution

Positions distributed under agenda 4.

08. AADK external political representations

The Board distributed the political representations as follows:

Globalhagen Kitchen: Helle Munk Ravnborg

Forum for Fair og Bæredygtig Handelspolitik: Steen Folke

Københavns åbne gymnasie: Rasmus Kjær Slot

Rådet for menneskerettigheder: Khaterah Parwani (Andreas Dybkjær-Andersson as alternate)

Rådet for international konfliktløsning: Flemming Hansen

Dansk Flygtningehjælp: Mette Roerup and Steen Folke.

FN-forbundet: Andrea Holst-Mjöbäck

Membership of Danish United Nations Association and Danish Refugee Council must be discussed by the Board before renewal.

It is important that all representatives provide the Board with a briefing on significant issues when relevant.

09. AAI Assembly 2020

Stine provided an orientation to the Board. The following key issues are on the agenda for this year's General Assembly in Action Aid International:

The two key issues on the agenda are Strategy Implementation Framework (SIF2) 2021-2023 and Long-Term Finance and Funding Strategy (LTFFS).

Regarding SIF2 two strategic priorities are proposed namely 'system change for economic justice' which comprises the previous priority of decent work and 'system change for climate justice'. We would like Climate Justice to be the one and only big theme for all of us to focus on, and it would be ideal to try to fuse the two as 'system change for economic and climate justice' entailing a stronger focus on inequality. But we can accept the two main themes as long as Climate Justice is one of them.

LTFFS is about the financing of the Federation. A large part of the federation's free funds has previously come from Child Sponsorship, but the funds from Child Sponsorship are declining. This has implications for the funding of the Global Secretariat. There is also a wish for more institutional funding and development of new giving around 'people's power'. Action Aid has not had the same growth as other comparable organizations since 2003. It is also being discussed whether to continue to be a federation or a confederation. A process regarding Country Model Review (CMR), where our Country Operation model and geographical footprint needs to be looked at and reconsidered, is being conducted.

Tim added that we focused on ensuring that the focus on young people is maintained. It is also important that the AADK board discuss what we want with our membership of Action Aid. It is important that we manage to make joint campaigns. Alternatively, we need to look at focusing our efforts on individual countries. In any case, there is something in the current model that does not work.

10. AOB

Nothing to report.

The meeting closed at 19:09

Adopted during the Board Meeting September 23th, 2020.