

Date:	April 3th, 2019	Place:	Fælledvej 12, 2200 KBH N, Community Hall, 1st floor, main house
	Draft Board Meeting Minutes		
Present	<p>From the Board: Anders Hamming (AH) (Chairman of the Finance and Audit Committee), Annette Rohde (AR), Camilla Holm-Jensen (CHJ), Helle Munk Ravnborg (HMR), (Chairwomen), Mahmoud Ismail (MI) (Vice-chairman), Maja Louise Sørensen (MLS) (agenda 7-14), Mary Consolata (MC) and Rasmus Kjær Slot (RKS) (agenda 1-6)</p>		
	<p>Others: Julie Madsen (JM) (Parliamentary Audit) (agenda 1-9) Marie Uldall Thomsen (MUT) (Parliamentary Audit) (agenda 1-9) Sine Jensen (SJ) (Alternate)</p> <p>From the Secretariat: Helene Bach (HBA) (agenda 4-5), Jakob Kirkemann Boesen (JKB) (agenda 10-11), Jonas Giersing (JGI), Rikke Hove Bæk (RHO) (agenda 11), Sisse Egeberg (SE), Tim Whyte (TRW) and Vibeke Vinter (VVI) (agenda 10)</p>		
Apologies	Cíntia Galbiati Ramos (CGR), Flemming Hansen (FH), Kirsten Bruun (KB) and Linette Lotus Danst (LLD) (Vice-chairwoman).		
	Minute –Taker: Sisse Egeberg		
	The meeting was conducted in Danish		

Agenda

01. **Welcome and approval of the agenda**
02. **Approval of minutes and matters arising from the Board Meeting December 12th, 2018**
03. **News from AADK**
04. **Approve the annual report 2018 on the implementation of the strategy**
05. **Dashboard**
06. **Parliamentary Audit Report to the Council**
07. **Draft Report on Rolling Political Plan 2018-2019**
08. **Draft Rolling Political Plan 2019-2020**
09. **Council meeting 2019**
10. **Information and status om AADK in Denmark**

- 11. Draft strategic dogmas for AADK's humanitarian work**
- 12. Anticorruption & Whistleblowing Policy**
- 13. Status on bank loan and possible bank switching**
- 14. Any other business**

01. Welcome and approval of the agenda

HMR welcomed the board members to the Board Meeting.

The agenda was approved without comments.

02. Approval of minutes and matters arising from the Board Meeting on February 6th, 2019

The minutes from the Board Meeting on February 6th, 2019 were approved without comments.

03. News from AADK

SDG conference - TRW informed about the recent conference. Good performances by Jeffrey Sachs and Djaffar Salchi. The media coverage was successful, among others God Aften Danmark, Kristeligt Dagblad and Orientering (P1). The conference was held at Christiansborg, Peter Hummelgård from the Social Democracy was host. In relation to the UN track: Expected motion on taxation at the forthcoming GA, Sachs would like ActionAid to play an active role in this regard.

AAI

- *Youth Committee and Interest start-up* – Could AA play a greater role in relation to some of the school-strike activities going on right now around the world.
- *Frans Mikael running for the AAI Board* – We are succeeding in mobilizing a wide range of endorsements from various AA countries.
- *Etiopien* – We have been asked by AA Ethiopia to use the opportunity arising from the recent political opening to initiate activities.
- *Thailand* – it is being discussed whether we should start-up a platform together in Thailand.
- *AAI Representatives in National Boards* – there is a larger process going on in AAI concerning this matter. Based on our own experiences with various issues concerning an AAI representative in our AADK Board, we have asked if other AA countries have similar problems, which seems to be the case. A joint letter supported by a wide range of AA countries with the call to make a review has been sent to the AAI Board and we are awaiting an answer.

Aarhus – The Aarhus team has succeeded in getting access to run a café at Dome of Vision at Aarhus Harbour initially for a period of 6 months. This is instead of our café in Vestergade, since the building there is seriously damaged due to construction activities in the neighboring building.

Action Mag – ongoing considerations regarding continuing thematic focus four times a year, however, it is proposed that the printed magazine is replaced by an electronic version.

04. Approve the annual report 2018 on the implementation of the strategy

HBA from the Secretariat informed about the process so far. The Editorial Group has discussed a first draft of the Annual Report. The draft submitted to the board prior to the meeting is revised in accordance with the discussions in the Editorial Group.

MC added, on behalf of the editorial group, the importance of including voices of women and other persons included in the Annual Report for instance in relation to examples. This

could for instance be done by using quotes. It is also important that data from actions in Denmark is included in the Annual Report.

A final pdf with highlights from the Annual Report will be created and sent to the Council prior to the Council Meeting and a electronic version will be created.

Dashboard will be attached to the Annual Report as fact sheets.

The Board commented among others:

- The report focuses too much on our work in Denmark compared to the focus on our work in other countries.
- Is the draft presented to the Board the right way to convey the work with the implementation of the strategy? The division seems a little synthetic. It might be an option to write the section People and Changes a little more merged. However, TRW argues to maintain a division of People and Change, because it forces us to be aware of what changes we actually create (outcome in relation to change goals). However, the framing is essential and must be clearer.
- It is questioned whether the examples of social cohesion rather belongs under the section People.
- All content on our humanitarian work is presented under the section on our social cohesion in the Annual Report. It must be communicated differently, as it also relates to other change goals.
- A quantified overview is desirable, supplemented by some qualitative impact points, with examples that stresses and explain important key-points. There is a need to include the more qualitative examples, also those from other countries.
- Satisfaction with the map, which is also included in this year's Annual Report.

05. Dashboard

The Board had prior to the Board meeting received a Dashboard providing a status on the progress on strategic and organizational objectives.

HBA from the Secretariat explained, that the indicators included in the Dashboard are those related to our strategy. Only the results for which we have indicators and targets are included. Regarding the statuses marked with red traffic light, several of them are due to lack of reporting at the time the Dashboard created.

The secretariat also noted that the work with Dashboards is work in progress. Draft of format has been presented to and discussed by the Board and it was agreed, that we are now trying to use this format for a year and then evaluating it. Thus, it is still possible to improve the format.

In the following discussion the Board stressed among others:

- Regarding targets for petitions - was that market saturated faster than we thought or what is it that makes the result so much different than expected? That fact that we become aware of the deviation shows us that the Dashboard works as intended.
- Electronic links between Dashboard and Annual Report would be useful. TRW added that we can also do better with our narrative changes. It would be possible to refer to our outcome harvesting for more qualitative examples (linking between Annual Report, Dashboard and outcome harvesting reports).
- It would be interesting if we could measure how many people, we empower and how many who uses it for something.

The Board asked for the Secretariat's impression of working with Dashboard so far. The Secretariat responded, that it works fine as the Dashboard is based on data from the reporting system already existing.

The Dashboard provides a good overview, which the board appreciates.

06. Parliamentary Audit Report to the Council

The Board had prior to the meeting received a draft on the Parliamentary Audit's report to the Council.

In addition, JM from PR, attached the following comments to the draft report; This year's report from PR focuses a very much on the involvement of the Council. The report expresses PR's assessment and not the entire Council's. The report does not account for the entire rolling political plan, but selected impact points.

During the discussion of the draft PR report, the Board stressed among others:

- It is exciting to read the report. It comes close to the purpose of the commission.
- Exciting and relevant focus on the sub-committees. It is a new way for us to work. Some confusion about the sub-committee's purpose and precise function, as well as the opportunities to participate in them. PR added that they appreciate the sub-committees, but it is important to create a framework for them and to communicate it clearly. PR is encouraged to re-examine what has been written on sub-committees in the materials regarding the Council meeting. The sub-committees should be open to council members upon admission but closed for admission while working. It is also possible to include qualified competences from outside the Council.
- Regarding organizing - work with organizing is not only a matter for the Secretariat. It is an approach we have chosen for MS and it is essential in our strategy. Therefore, it must be considered widely in all parts of our work and it must also remain a strong focus for the Board.
- Good work, very well written.

07. Draft Report on Rolling Political Plan 2018-2019

Prior to the meeting, the Board had received a first draft report on the Board's work on the rolling political plan from 2018-2019.

The Board had the following comments on the draft:

Objective 2)

The inequality campaign strategy and the inequality campaign have been discussed several times by the Board in September, October and February. The Board has both been focusing on the core narrative and the organizing issue. It could be considered to continue with the sub-committee during the next period, since it was never really implemented because the hiring of the new Campaign and Mobilization Director was awaited.

Objective 3)

It should be added that work has been done to improve the formats of the board materials and who should be receiving which documents and information. We now have an improved overview of what we communicate where.

Objective 4)

Additions:

- Fælles Forum was established in 2018

- A working group with a focus on volunteering has been set up. Among others It has conducted a paper on Voluntarism in AADK presented to the Board in December 2018.
- The Board has continuously focused on ensuring that organizing is important in all our work.

Objective 5)

The Board has focused on consolidation, including the consolidation of the social economic activity. It is recommended that the upcoming Board continuously has this as a stronger focus.

Objective 6)

It should be added that the position paper on partnerships will be sent out to the Board prior to the upcoming Council meeting.

Objective 7)

The Board has not been involved in the work regarding the new platforms. The Board has briefly touched the issue in relation to the discussion on AAI Country Model Review, but It has not been specifically focused on. The Board has encouraged that activist focused networks is established across country borders, but it is recommended that the board has this as a strong focus in the next period. It has a significant potential.

Objective 9)

Remarks about support for starting up the café in Aarhus must be deleted, as it happened during the previous board period.

Punkt 10)

MLS sends keypoints to SIE.

08. Draft Rolling Political Plan 2019-2020

The Board had prior to the meeting received a draft Rolling Political plan 2019-2020.

At the meeting, the Board had the following comments:

It must be stated that the recommendations from the just completed Danida review must be followed up on.

Objective 2.d must be considered moved to objective 5.

Objective 2 – The description regarding continued development of community organizing must be updated. Concern about whether we risk losing the strong focus on organizing – a sub-committee focusing on organizing should be considered.

Council and member day in November 2019 is proposed to be held in Aarhus.

It should be considered whether Social Entrepreneurship belongs under objective 3) – Can Social entrepreneurship provide the expected financial profit?

Objective 4) - It must be clearer what is the board's role and task in relation to AADK in Denmark.

The objective concerning communication and information sharing should be in the plan for the next period to.

A subcommittee on a wider presence of AADK in DK is suggested. There must also be a focus on developing methods for how to work outside Copenhagen.

Need for improved clarity regarding the division of roles between members, the Council and the Board. Strengthened ownership.

Objective 2 must be split in two:

- Core narrative
- Organizing

It is important that organizing is linked to something when we talked about it.

Social entrepreneurship must not be emphasized separately.

Questions arise on how we strengthen the international focus. Should we have an international committee? It was noted that with regard to working groups, it is essential that they be formed when we know that there is a concrete task that exists and that everyone benefits from them.

It was proposed that ToRs for the Sub-committees is sent to the Council prior to the Council meeting.

The importance of Kontaktgruppen must be emphasized

Concerning the local to national sub-committee, it can be added that the primary focus is on developing our work in Denmark, but it is also possible to look at examples from our work around the world.

There should be an sub-committee on how we connect youth activists in DK with Youth activist around the world.

The purpose of the sub-committee Mobimans is to prepare discussions, but it is not in the sub-committees that the decisions are made. It is suggested that a short evaluation is made on our experiences with the sub-committees so far.

Focus was raised on Folkemødet;

- What is in it for us? Is it worth the money spent?
- Could Board members play a role on Folkemødet?

- The Board must be presented with a preliminary program? (To be entered as a point at the first board meeting in 2020)

Updated version of report on rolling political plan 2018-2019 + draft Rullende politiske plan 2019-2020 must be sent to the board for final approval prior to the release of the Council meeting materials.

09. Council meeting 2019

JM presented on behalf of Kontaktgruppen.

The two proposals presented reflect the discussions that have been regarding the program of the forthcoming Council meeting of 25-26. May.

It is suggested that Året der er gået is held as a plenary session and that 30 minutes is added to this part of the program.

The workshop themes are selected from the Rolling Political Plan.

A special effort should be made to invite participants to the anniversary special. Limited number of seats can be used to retrieve participants.

HMR informed about the election process so far and conducted a hearing among board members in order to know who is running for re-election to the Board.

Reminder encouraging people to vote must be sent out a few days before the deadline.

10. Information and status om AADK in Denmark

RHO gave a status on the local democracy activities approved by the Board in 2015. Today we are working in five different areas: Brøndby Strand, Albertslund, Nørrebro, Bispebjerg and Tingbjerg. It would be productive to work more on connecting the work in DK with global initiatives on the platforms around the world.

Strategic focus until 2020:

People:

- Young people in vulnerable residential areas
- Young people in solidarity
- Partners

Organizational goals:

- Political participation + social cohesion
- SDG 10.2 + 10.3
- 1200 young people
- 4 locations
- Dissemination of methods

Change goals:

Rights-holders - Through local organization in local communities, stronger players have been established in the local structures

Duty bearers/institutions - a) institutional changes in municipalities, clubs, local resident democracy, etc. b) Political level through inequality campaign SDG efforts.

Focus in 2019:

- Inequality (SDG 10)
- Expansion to other parts of the country
- From local to national change agents
- Development of methods
- North-South
- Funding
- Reference group.

The following discussion focused on:

- The collaboration between North and South is currently mostly focused on exchanging methods. This focus must be expanded. The Cooperation between North and South is something we must have a stronger focus on in general.
- In relation to activities related to the upcoming election, work is being done with the *Vote against inequality* (Stem mod ulighed) activities as part of the inequality campaign. The goal is to increase voter participation + call to vote against inequality. Furthermore, an event in Nørrebro Hallen planned in collaboration with several other organizations will be taking place on May 15th. It is a reverse politician meeting where the young people present different themes that politicians must discuss + dialogue and pizza. It was a possibility that participants could vote by mail

at the event itself, thereby encouraging voter participation, but it was emphasized that this should be done in respect for electoral laws around not exerting undue influence on voters.

- Kolding, Vejle and Horsens was suggested at potential new locations for locally rooted activities
- The activities are rooted locally, but several of the young people also become volunteers in relation to other MS activities e.g. at the Integration and asylum field.
- Attention was drawn to what should be our role as MS and what is the role of Clubs and other related actors.
- Research from the Center for Youth Research (Center for Ungdomsforskning) is included, focus on what the young people themselves think.
- Theme-based political youth communities across local initiatives are planned in the long term
- An external evaluation of our work in Denmark was suggested.

11. Draft strategic principles for AADK's humanitarian work

JKB presented agenda 11 on behalf of the sub-committee on the humanitarian work. Including input from the discussion on the Council and member day in November, the sub-committee has prepared a draft strategic guidelines (“dogmer”/principles), describing what should be the footprint of MS 'work within the humanitarian field.

Regarding the further process, it is important to be aware of other ongoing related processes within this field. Among other things, a demand for an AADK humanitarian fingerprint is part of the current Danida review. The strategic guidelines given by the Board in the dogma paper on MS' humanitarian work must be included in that process.

The Board was encouraged to point out key issues from the paper on strategic dogmas of importance to be included in the follow up and further process.

The Board highlighted, among others:

- It is an important outcome from the Council and member day that MS work at locations where we are already present.
- Focus on language e.g. the concept of shifting power. Criticism of this term, it indicates that it is us who can move power. Our approach is, that the power to create change lies within the person itself.
- Note to dogma no. 8 – It is written, that we challenge the victim image. Is that really what we do? We want the power to get out of a humanitarian crisis to lay within the person herself. This must be formulated much clearer.

The sub-committee will make some final adjustments to the strategic dogmas and present a final paper this summer.

12. Anticorruption & Whistleblowing Policy

Prior to the meeting the Board had received a draft Anti Corruption and Whistleblowing Policy. JGI introduced agenda 12.

The policy on this was created in 2010, the Secretariat and Danida suggest that an updated version is created. At the same time, there is a focus on this matter in Action Aid. However, there is a need of having our own AADK policy on this, since there are issues being particularly relevant in relation to our work in AADK – e.g. Global Contact.

The policy obliges everyone who is employed or working with AADK - this applies to all of us also the board.

The following comments was made by the Board:

- It is sufficiently clear who you are reporting to e.g. if you are travelling with Global Contact?
- Accusing someone for something can also be a weapon. All complaints must be made public in relation to transparency, but what if the complainants have the character of harassment? We handle this by publishing the process, but also writing that the prosecution turned out to be false. It could be considered to label things as false claim, when that is the case.
- The correct handling of situations where attempts are made to extort money for basic parts of the work, ie for allowing us to pass the road, was discussed. There is a zero tolerance regarding this in the policy also in our partner countries where corruption is commonplace, ie for Action Aid Uganda.

The Anti Corruption and Whistleblowing Policy was approved with these comments.

13. Status on bank loan and possible bank switching

JGI presented a status of the loans in the property and informed about the possibilities for restructuring loans in the property and possibilities regarding potential change of bank.

JGI and TRW were given mandate to continue the negotiations following the tracks presented to the Board.

14. Any other business

Nothing to report.

The meeting closed at 20:03

Adopted during the Board Meeting April 3th, 2019.