

<b>Date:</b>	<b>10/3 2017</b>	<b>Place:</b>	<b>ActionAid Italy, Milan</b>
	<b>Draft Board Meeting Minutes</b>		
<b>Present</b>	<p><b>From the Board:</b> Anders Hamming (AH) (Chairman of the Finance and Audit Committee), Andreas Dybkjær-Andersson (ADA) (Vice Chairman), Gunver Bennekou(GB), Helle Munk Ravnborg (HMR), (Chairwomen), Jens Elsig (JE), Nana Gerstrøm Alsted (NGA), Ole Anand (OA),</p> <p><b>From the Secretariat:</b> Tim Whyte (TRW), Kirsten, Devantier (KID), Hannah Brejnholt (HBR)</p>		
<b>Absent</b>	<p>Board: David Archer(DA), Lea Simonsen (LS), Sine Jensen (SJ) (institutional member), Søren Bøllingtoft Knudsen (SBK) (institutional member), Tea Balle Fromholt Hansen(TFH), Trine Pertou Mach (TPM).</p> <p>Others: Adam Moe Fejerskov (AMF) (alternate), Birgitte Rhode (BR) (alternate), Kirsten Bruun (alternate- institutional member) (KB).</p> <p>Secretariat: Jakob Kirkeman Boesen (JKB), Vibeke Vinther (VVI),</p>		
	<p>Minute –Taker: Hannah Brejnholt The meeting was conducted in Danish</p>		

<b>Agenda</b>	
<b>01.</b>	<b>Welcome and approval of the agenda</b>
<b>02.</b>	<b>Approval of minutes and matters arising from the last Board Meeting</b>
<b>03.</b>	<b>AAlItaly local work</b>
<b>04.</b>	<b>AADK Strategy</b>
<b>05.</b>	<b>Council meeting May 20-21 2017</b>
<b>06.</b>	<b>Status of the work of the Board</b>
<b>07.</b>	<b>AOB</b>

<b>01.</b>	<b>Welcome and approval of the agenda</b>
	Agenda approved with no further comments.
<b>02.</b>	<b>Approval of minutes and matters arising from the last Board Meeting</b>

	<p>As per agreed at the last Board meeting the minutes were shorter and focused on summing up conclusions (with their justification) rather than reflecting entire discussions.</p> <p>The Board agreed that the new and more concise format worked well. There were suggestions to include more information for items 7 and 9. This will be amended, item 8 was empty, but will be included in the updated version.</p> <p>Since the last Board meeting the Secretary General (SG) had attended a Country Directors' meeting in South Africa. He therefore gave a short update this meeting. The theme of the meeting was the new strategy and its implementation. Agenda items included the restructuring of the Global Secretariat, including a potential cut back of 50%, due to a cut in funds, but also as a means to free up funds to invest in new areas such as digital initiatives. The discussion was focused on the principles around future work of the Global Secretariat and thus the kind of role it will take up. It was also decided that affiliates will be tasked with more delegation. In connection with this the following "international platforms" had been proposed:</p> <ol style="list-style-type: none"> <li>1) Violence against women, empowerment of women</li> <li>2) Deepening democracy</li> <li>3) Climate and livelihoods</li> <li>4) Humanitarian issues</li> <li>5) Youth – thought this may not be a platform in itself, but rather a crosscutting theme.</li> </ol> <p>Furthermore, it was decided that the federation will have just one global campaign. A number of different campaigns were proposed, and three of them were selected for further development. AADK proposed one around "inequality, tax, gender-responsive public services (GRPS), corporate accountability", the other two campaign proposals were "work and workers' rights" and one on "women's economic empowerment" (this may be tweaked to also include an angle on violence against women).</p> <p>Finally, there was a discussion among European affiliates about a common campaign around "The Europe we want". There was interest among the European CDs to continue this discussion.</p>
<b>03.</b>	<b>AAlItaly local work</b>
	<p>Members of the AADK Board had travelled to Italy to visit local rights work that ActionAid Italy is doing in Bari. They had also had presentations and interactions with staff from the AAlItaly Milano office.</p> <p>For this agenda item, Board members were asked to reflect on the following questions:</p> <ul style="list-style-type: none"> <li>- What are your reflections?</li> <li>- What kind of parallels are there to potential work in Denmark?</li> <li>- In which way might AADK learn from AAlItaly</li> <li>- Are there areas in which AADK and AAlItaly might work closer together?</li> <li>- Are there other learnings and take-aways?</li> </ul> <p>The Board members were very happy with both the visit in Bari, during which it had partaken in the launch of a new initiative by ActionAid Italy in Bari "Lavoro di Squadra", met with the local ActionAid officer in Bari as well as volunteers and Activista in Bari. Subsequently, the Board had the opportunity to have in depth discussions with a number of different ActionAid Italy staff in the Milan office.</p> <p>There were many reflections on the relevance of local work of AAlItaly to AADK. In short the main take-ways were:</p> <ol style="list-style-type: none"> <li>1) Physical geographical presence is important to secure rootedness, connectedness with other initiatives in the area and to make sure work moves forward</li> <li>2) Simple criteria can be established to select where to seek to establish presence. If the aim is to engage and work with young people, an important criterion is the presence of universities and other teaching institutions</li> <li>3) When designing ToRs for new staff to be located locally – their connectedness/rootedness locally is important, in some instances it would be completely impossible to do work</li> </ol>

	<p>without this – ‘job descriptions’/lists of desired qualifications for local coordinators may be shared by AAltaly for our inspiration.</p> <ol style="list-style-type: none"> <li>4) In establishing itself/ourselves as a credible local partner, transparency around the themes that AAltaly/ (AADK) works with and can thus provide support on, has been crucial in order to clarify and adjust expectations.</li> <li>5) It is important to start by practical work and activities, and then only later relate to other and perhaps more abstract issues, such as rights, global responsibility, etc.</li> <li>6) Local fundraising is not easy, and may not be very successful, but can help fundraising at national level. Also as part of this letting local groups keep some of the funds they raise is a way of giving them an incentive to try to raise money.</li> <li>7) Brand recognition may be improved markedly with local presence. Also other ways of increasing brand recognition and popular support had been experimented, like enabling individuals to connect and post their facebook profile photos to AAltaly messages/petitions</li> <li>8) AAltaly is very explicit about its role in the ActionAid federation and how it can and will support and engage in the federation; AADK should take inspiration from this.</li> <li>9) Task teams across teams that work fast, to speed up processes can be a way of breaking down silos and accelerating innovation. In this respect, it is important to include people from outside. This might be a suggestion for current AADK strategy process too.</li> </ol>
<b>04.</b>	<b>AADK Strategy</b>
	<p>The first draft of the upcoming AADK strategy was supposed to have been shared prior to the Board meeting. Unfortunately this had not been possible. Instead the agenda item included a short update of where we are.</p> <ul style="list-style-type: none"> <li>- 0-draft just about ready to be shared with the strategy group as well as the Board. There will be a discussion early next week. Board members, the strategy group and other interested are invited to participate.</li> </ul> <p>The process is:</p> <ul style="list-style-type: none"> <li>• 10.3 - 0. draft to be shared</li> <li>• 14.3. Meeting in the Strategy Group (with an open invitation to the Board to participate)</li> <li>• 15.3. Meeting with staff from the AADK Secretariat</li> <li>• 29.3 – 1st Draft to be shared</li> <li>• 5.4 - Discussion at the AADK board meeting and another round of editing</li> <li>• 20.4 – The final draft is shared</li> <li>• 20.-21.5 Council meeting final adoption of the AADK Strategy 2018 – 2022</li> </ul>
<b>05.</b>	<b>Council meeting May 20-21 2017</b>
	<p>The aim of this agenda item was to discuss and decide on the main themes for the Council meeting in order to give the Contact Group some guidance on the preparation of the Council meeting.</p> <p>A first step is for the Board to contact the people who said they would be interested in organizing the Council meeting (Andreas, Maja Louise, Mette Carlsen, Dines) to see if they are still able and interested in planning the meeting. It is also agreed that the Board will make sure that there is an open invitation to others to help organize, including to the “Strategy Working Group”.</p> <p>Issues to be included at the Council meeting:</p> <ul style="list-style-type: none"> <li>- A clear focus on work and partners in the global south. If possible, we could explore the possibility of inviting a partner from one of our sister organisations to take part in our council meeting.</li> <li>- AADK Strategy</li> </ul>

	<p>- With regard to the items that according to the AADK statutes must be dealt with at the Council meeting, we should be careful not to lump together these items but discuss them one by one in order to give each item enough attention.</p> <p>With the new postal services of Post Nord, there is a challenge in getting papers out to Council members in time. It was therefore decided that the 2<sup>nd</sup> draft of the AADK Strategy and other papers will be sent only by email 4 weeks before the meeting. If Council members wish to receive the documents in hard copy, they will be asked to let the Secretariat know.</p> <p>The 2<sup>nd</sup> draft of the AADK Strategy will be accompanied by a letter and an introduction to the strategy. It will also include a short description of the process around the development and finalisation of the draft strategy in order to make sure that new members of the Council are adequately introduced to the process.</p> <p>At the Council meeting we should attempt to ensure that participants are distributed at the tables in a way that ensures that there are people who have been taking part in the strategy process in various ways at all tables.</p> <p>Prior to the Council meeting Council members should be encouraged to send input and proposals for changes to the strategy in due time before the meeting in order to facilitate the discussions and possible inclusion of such proposed changes.</p> <p>Following the Council meeting, the next step obviously will be to ensure the Strategy becomes alive and is implemented.</p>
<b>06.</b>	<b>Status of the work of the Board</b>
	<p>As the end of the Board year is coming closer, it is time for the Board to initiate the stock-taking of its work in accordance with its plans, including of course, the rolling political plan.</p> <p>This agenda item included a deliberation around the initiatives and thoughts around the process of inputting to the International ActionAid strategy as well as the AADK strategy but also with regards to diversifying the economy of AADK.</p> <p>In conclusion regarding the rolling political plan of the Board.</p> <p>The Board is happy with its work around #1 and #2 which relate to developing the Strategy and the process around it. It is also satisfied with work around #3 regarding diversification of funding sources, work has been set in motion, but will have to be continued. The same applies to #4 and #5 around redefining and rethinking programme, policy and campaign work to strengthen global and democratic activism globally and in Denmark including increasing and broadening the scope of working with volunteers though the process around developing the AADK strategy has been quite inclusive.</p> <p>The review around volunteers (Global Contact) from January 2017, including the Potential Paper developed by the Secretariat, should be tabled on the agenda for the next Board meeting.</p> <p>The Board would like to have a list developed of potential alternative financial sources which have been proposed at various instances (e.g. previous council meeting, board retreat, + board meetings) which would be useful as a reference document for our future work on funding. The list should include a classification of these, which continuously may be updated, with respect to which of these initiatives are being worked on already, which to give second priority to etc.</p>
<b>07.</b>	<b>AOB</b>
	<p>There was a brief discussion around the cost / benefit of the Board travel to Italy, including around agreements to which extent board and lodging should be covered for volunteers including Board members. Although the Governance Manual does lay down the main guidelines around this, there are some instances where this is not completely clear. JE therefore proposed to write a proposal around payment of travel, hotel and food. Seven members of the Board joined the meeting. All others had been offered the opportunity to join via skype, but were unable to join.</p>

The meeting closed at 17.56

Enclosures		None
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