

Date:	February 6th 2018	Place: MS
	Draft Board Meeting Minutes	
Present	<p>From the Board: Anders Hamming (AH) (Chairman of the Finance and Audit Committee), Andreas Dybkjær-Andersson (ADA) (Vice Chairman), Helle Munk Ravnborg (HMR), (Chairwomen), Lea Simonsen (LS), Maja Louise Sørensen (MS), Linette Lotus Danst (LLD), Nana Gerstrøm Alsted (NGA), Søren Bøllingtoft Knudsen (SBK) (institutional member),</p> <p>Others: John Hansen (JH) Parliamentary Revision) (agenda 1 – 6)</p> <p>From the Secretariat: Tim Whyte (TRW), Jakob Kirkeman Boesen (JKB), Helene Bach (HB) (agenda 1 – 3), Kirsten Devantier (KID) (agenda 1 – 5), Malene Berland Grauslund (MBG) (agenda 4) and Malene Wilken (MW)</p>	
Absent	Andreas Grarup Nielsen (AGA) (on leave from the board till July 2018), Cíntia Galbiati Ramos (CBR), David Archer(DA), Nadja Manghezi (NM), Sine Jensen (SJ) (institutional member),	
	Minute –Taker: Malene Wilken The meeting was conducted in Danish	

Agenda	
01.	Welcome and approval of the agenda
02.	Approval of minutes and matters arising from board meeting December 13th 2017
03.	Annual report format presentation
04.	Engagement plan
05.	AAI update
06.	Governance & amendments
07.	Council election 2018
08.	Information
09.	Any other business

01.	Welcome and approval of the agenda
	HMR opened the meeting. The agenda was approved without any comments.
02.	Approval of minutes and matters arising from the last Board Meeting
	The minutes from the board meeting on December 13 th 2017 were approved without any comments.
03.	Annual report format presentation
	HB presented the proposed format and structure of the 2017 annual report. In response to feed back on the 2016 annual report, the 2017 report will include an overview of the content, possibly by using a breadcrumb, (brødkrummesti) making it possible to follow the path into a certain page, or old-fashioned tabs showing the full content of the report. The possibility of printing the report was requested in the evaluation of the 2016 report. A fully printed version will not be available, but the 2017 report will include a possibility of making pdf files of the most important content. The board applauded the proposed content and structure. The Board was invited to suggest one or two cross-cutting themes for looking back at the past strategy period. Among the suggestions were a wider focus on AAI and the results achieved by the international federation, in terms of the last AADK strategy's focus on HRBA, training and the learnings made from building up global platforms, connecting to the new strategy's focus on organizing and the goal of having 50 platforms. The opportunity of bringing updates from volunteers in an interview-format was suggested, in order to make the progress of the strategy-work visible. Furthermore, stories that could capture impact of the rights-based work that has been a focus in the past 4 years, as well as the investment in and development of fundraising and increasing the number of members was mentioned. An infographic introduction to AADK the new strategy and the new strategic partnerships was also suggested. Furthermore, the board members suggested, to make the layout more mobile device friendly, and consider to be inspired by the lay-out of online news. The Board approved the proposed format and structure of the 2017 annual report and emphasized that in addition to reporting on 2017, the

	2017 report also constitutes the opportunity to provide an account of the full former strategy period. An editorial group consisting of SB, LLD, KID and HB was created. The draft final report will be presented to the board in time to have the comments from the Board prior to sending out the report for the Council meeting in June.
04.	Engagement plan
	<p>MBG the new director of engagement, presented herself to the board. She also presented the board to the engagement plan for 2018, a dynamic document, listing the planned themes and activities. The plan included an overview of main engagement activities for the year, the communication channels used to reach different stakeholders engaged in AADK, as well as options for strengthening 'the supporter-journey'. The activities in the engagement plan are linked to the three strategic change goals in strategy, and can have various objectives like political action, enhancing familiarity, loyalty or donations. The plan will be used to gain a wider public support, making sure that AADK is active in a wider geographical area, and using the opportunity of harvesting on the learnings made by the groups of volunteers. Acknowledging that there are several ways of engaging, the various possibilities within AADK will be made visible to members eager to engage in more than e.g. making donations or doing digital activism. Since we have a number of different themes we are working and have engaged members on, it is important to understand individual member preferences to provide appropriate engagement opportunities. At the same time, it is important to have a common narrative across the organization. The Secretariat is currently working to distill the core narrative of AADK from our strategy and the strategy process. The aim is to present the draft core narrative to the board at the March 7th meeting. The narrative also includes a "tone-of-voice" to address the frequently perceived dilemma between achieving wide public support and taking a clear stand. In finding our way through this dilemma the Board reaffirmed the core values 'courage' and the 'mellemfølkelige' as a source of guidance. The board members applauded the plan, and suggested to keep the possibilities of cooperating with other organizations and movements in mind. The board members also mentioned that there must a focus on young people and organizing in the activities. A wider focus on international issues was requested in the communication to the members of AADK. In order to keep Council members updated, a monthly newsletter will be send out, listing the past and the planned communication activities. KID presented a proposal on how the secretariat can give the board a more frequent update on the progress of strategic focal areas. The suggested format consisting of 2 – 3 pages of both narrative and graphical reporting providing an update connected to the 6 strategic goals was applauded.</p>
05.	AAI update
	<p>The AAI update included the new Strategic Partnership Agreement (SPA) as well as the Resource Allocation Framework (RAF) agreement. The Secretary General of AAI had paid a visit to AADK last month, where the agreement was discussed. The new SPA is being made, and the draft of RAF is being finalized. The final SPA will be presented for approval at the board meeting in March. The RAF will be presented at the board meeting, if it is ready. It may be necessary to deal with the RAF in writing or at an extraordinarily FAC meeting. The RAF is to be presented at the AAI general assembly this summer. The AAI Secretary General has provided assurances that the AADK RAF will be approximately at the level paid now and that it can be paid partly in kind, taking into account the nature of AADKs institutional funding.</p>
06.	Governance & amendments
	<p>In connection to the new strategy, the Board has been asked by the Council to review our internal governance and division of responsibilities with the AADK association. Possible changes may require the need for making some changes in the by-laws. The initial discussions were made at the board meeting in October, and the topic was also addressed at the Member- and Council day. A working group has been established consisting of NM, HMR, ADA, LS and Cecilie Rude from the Council. The working group met late January to condense the inputs made during previous discussion as a first step towards developing a draft proposal.</p> <p>HMR presented the thoughts from the group's work. The topics dealt with included (i) the role and the composition of the Council, (ii) a new type of membership, (iii) the election and composition of the board, (iv) the contact group and (v) the internal communication. The board members applauded the work, and gave a mandate to the working group to continue the preparation of a proposal regarding the composition of the Council, including a clearer definition of the role of the Council. The board members agreed that the Council must remain the supreme authority, providing overall direction to and ensuring accountability from the board. The preferred size of the board was discussed, as was the ways of enhancing and ensuring diversity in the Council. Different ways of electing the Board members were discussed, however, with no clear preference for any of the potential alternative models. These will therefore be further explored by the working group. As an element in improving internal communication, the Board approved that minutes from Board meetings could be approved</p>

	<p>electronically by Board members, so that they can be shared with the Council shortly after the Board meetings.</p> <p>The working group will continue the work on a meeting taking place March 13th and present a draft proposal for changes in the governance structure to the board, to be discussed at the board meeting on April 4th. The group will continue the work regarding Board sub-committees, and include them in the draft for the rolling political plan. This was intended as a mechanism to facilitate that council members prior to the council meeting consider whether they would like to form part of a particular sub-committee and thereby contribute to strengthen AADK work. Prior to the board meeting, the secretariat had been asked to consider areas where the councilmember's competencies could support the work of AADK. At the moment, the options include <i>FAC</i>, the <i>Diversity Think Tank</i>, <i>Jeffersonian dinners</i> on relevant themes, an advisory board for the educational program "Verdensklasse", the group working on <i>Local Democracy</i>, <i>The Eatery</i> and <i>Fælles Forum</i>.</p>
07.	Council election 2018
	MW presented the board to the planned timeline for the 2018 Council Election, and planned events in connection to the election. The date of the 2018 Council meeting has been changed to June 9 – 10 th 2018. The board requested the new date to be communicated as soon as possible to the council.
08.	Information
	MAW informed the board members about the possibility of having a free pot of coffee in case AADK meetings are held at café Mellemrummet. A transformation of the offices at Fælledvej is taking place at the moment to facilitate the implementation of the new strategy. In connection to the board meeting on March 7 th , a tour-de-chambre will be arranged, enabling board members to see the changes made at the workery. Since NG will not be able to represent AADK in the AAI General Assembly much longer, due to the fact that she is approaching the 8 years limit in the AADK Board, board members were encouraged to start considering who should replace her in the AAI General Assembly. An option for induction would be that the coming AADK AAI representative would accompany Nanna to the coming AAI General Assembly in June 2018. This issue will be brought up at a coming meeting. For the board of <i>Madhuset</i> , a representative from the AADK board had been requested. NG was nominated and she accepted to represent the AADK board in the board of <i>Madhuset</i> . Board members were reminded of the Volunteer Day Saturday February 10 th . MLS informed that the next meeting in <i>Fælles Forum</i> will be on February 27 th 17 – 20. Board members were encouraged to consider joining the meeting, where the themes from the talks in the fall will be discussed.
09.	Any other business
	None

The meeting closed at 20.00

Enclosures	None
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